WOHNHEIMTUTOREN
DORMITORY ADVISORS
WHAT WE CAN DO FOR YOU

- Care about your problems in dorms
- Help in case of complaints in dorm life
- Answer general questions about dorm living
- Organize Activities and Events
Care about your problems

- Lock out from room
- Faulty lightbulbs, stoves, smoke detectors
- Translation-help for letters or E-Mails in German

Help in case of complains

- Nighttime disturbances
- Neighborhood disputes

Answer general questions regarding your life in the dormitory

- How to use the washing machine
- Replacement of furniture

Organize activities and inform about current issues

- Poker events
- Literature night and others
IKT-Geschirrbörse

Need dishes/tableware?

Take what you need, but handle it with care and bring it back, when you do not need it any more.

Just come to the office hours of IKUS at the InterKultiTreff (IKT), Dormitory/WH 9

During Welcome Weeks:
Monday to Friday 12-2 p.m.
During semester: Monday 3-5 p.m. and Thursday 4:30-6:30 p.m.
WHAT YOU CAN DO FOR US

Respect towards others: Peaceful and quiet living in the dorms

• Remember you are living in a community
• Neighbors with different nationality und culture
• Avoid nighttime disturbances →
  Rest time in the night: 10 p.m. – 6 a.m.
  (Special Attention in Dormitory/Wohnheim 9 !!!)

Hygiene

• Keep your room clean
• Don‘t leave garbage in the hallway
• Empty your trash regularly
• Separate Waste and choose the correct container
WHAT YOU CAN DO FOR US

Keep Your Room Clean

Household plan for shared living

Do you want to feel comfortable in your shared apartment? Here are some ideas:

1. **PRIVATE ROOM: 5 minutes**
   - Open the window wide to circulate the air.
   - Collect used laundry and put it in a laundry basket.
   - Throw the trash away.
     (Separate plastics, paper, glass, biological and residual waste.)
   - Get your bed sheets done.
   - (Vacuum-)Clean the floor.

2. **MAIN ROOM (ENTRANCE): 5 minutes**
   - Put the coats on a hanger.
   - Put the shoes away.
   - Put away the stuff that lies around.
   - (Vacuum-)Clean the floor.
WHAT YOU CAN DO FOR US

Keep Your Room Clean

3. COMMON ROOM: 10 minutes
   - Open the window wide to circulate the air.
   - Put the dishes away.
   - Water the flowers.
   - Remove clutter.
   - (Vacuum-)Clean the floor.

4. KITCHEN: 10–15 minutes
   - Wash the dishes and put them in the cupboard.
   - Put away the stuff that lies around.
   - Clean the working surfaces.
   - Clean the stove.
   - Clean the refrigerator and dispose of expired food.
   - Take the trash out.
     (Separate plastics, paper, glass, biological and residual waste.)
   - Change the dishcloth.
   - Clean the floor.
WHAT YOU CAN DO FOR US

Keep Your Room Clean

5. **BATHROOM: 10–15 minutes**
   - Put away the stuff that lies around.
   - Clean the sink and the mirrors.
   - Clean the toilet.
   - Restock the toilet paper.
   - Change the towels.
   - Clean the floor.

Option A: Do **all** of the tasks (at least) **once a week**.
Option B: Do **one** of the tasks **each weekday**.
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

- plastic packaging
  - polystyrene
  - bags
  - foil
- metal
  - aluminium foil
  - lids, caps
  - tins
- composite material
  - milk carton
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

- newspaper
- magazines, catalogues
- packaging paper
- cardboard
- books
- writing paper
- office paper
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

- coated or soiled paper
- wallpaper
- pens
- worn-out clothing, rags
- vacuum cleaner bags, sweepings
- ash
- sanitary products, medicine
- animal droppings, cat litter
- dishes, mirrors
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

GLASS

- non-returnable bottles
- sauces, jams
- preserved food
- wine, acid, some juices
- perfume etc.
- jars

Separate glass by colours!
Empty out and clean!
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

ORGANIC WASTE

• kitchen waste
• coffee grounds, filters
• tea, teabags
• paper towels, tissues
• eggshells
• fruit/vegetable scraps
• leftovers
• horticultural waste
• foliage, grass clipping
• flowers, plants

Use no bag or biodegradable bags! – Do not waste food!
WHAT YOU CAN DO FOR US

Waste Separation – Separate Waste and choose the correct container

collection stations / hazardous waste truck / waste disposal counselling agency:
Sternstraße 13 – Tel.: +49 391 5404666
Mon/Wed/Thu 7.30 am–4 pm
Tue 7.30 am–5.30 pm
Fri 7.30 am–12 pm

„SPECIAL TREATMENT“
- bulky waste
- old electrical equipment
- lamps
- batteries
- medicine, chemicals
HOUSE RULES

Rest time at night: 10 p.m. – 6 a.m.

Hygiene, Rubbish: Separation of waste, different containers

Violation of the house rules, especially disruption of dormitory peace and noise violation can lead to termination of the lease (contract)
ISSUES FOR RENTAL CONTRACT

Submission of your certificate of enrolment

- Requirement of living in dormitories: being a student
- Online -> end of every semester for the next semester

Termination of tenancy before rental contract ends

- At least 2 months by the end of the month
ISSUES FOR RENTAL CONTRACT

Regulary period of tenancy and extension

- Regularly period of tenancy: 10 semesters
- In rare cases: Extension by handing in an additional application including a detailed statement

Deposit

- is a guarantee for the Studentenwerk (maintenance of you appartment)
- will be refunded approximately 6 months after termination of the rental contract if there is no need for compensation for damages
DORMITORY RELATED ISSUES

Bicycle parking in the basement

Always close and **LOCK** the door using your key!

Main Entrances (Doors) of your dormitory

Keep those doors **CLOSED AT ALL TIMES!**
DORMITORY RELATED ISSUES

Abuse / Misuse of fire extinguishers or central fire alarm (Misuse in case of no fire)

These actions are unacceptable and will be prosecuted by the police and result in a fine!

Official letters (Post) found in your postbox belonging to the previous tenant

Please bring them back to Studentenwerk during the office hours. Do NOT just throw them outside the postbox (especially in dormitory/Wohnheim 9)!

When you move back home remember to inform everybody and change your address wherever you provided it before!
CONTACT INFORMATION

FADI
E-MAIL: tutor.wh-9@studentenwerk-magdeburg.de

AKRAM
E-MAIL: tutor.wh-fmw@studentenwerk-magdeburg.de
# EMERGENCY CONTACTS

## During Office Hours

- **Office:** Mjagkov, Irina – Office 340 – Phone: 0391-67-58358  
  email: [irina.mjagkov@studentenwerk-magdeburg.de](mailto:irina.mjagkov@studentenwerk-magdeburg.de)

## After Office Hours

- **Police:** 110  
- **Fire Department/Ambulance:** 112  
- **On-Call Service/Lockout Service**: 0391 73836

(*You will need to show your rental contract after the door has been opened. Keep it easily accessible! Costs for the Lockout Service through one’s own fault, have to be paid directly to the Lockout Service.*)
DORM DICTIONARY / GLOSSARY

www.idormdict.de
Dormitory Life Magdeburg
NEXT DORMITORY EVENT

Get-together / Dormitory gathering

• Friday 8th November 2019, in the evening

• Information at the beginning – some food and beverages at the end

• Details will be provided through a separate email to everyone who is living in a dormitory by then
IKUS RECRUITMENT EVENT ON 6 NOVEMBER 2019

Come and be part of IKUS!

- We organise many events (country nights, game nights, KICKUS...) and excursions (Berlin, Leipzig, Dresden...)
- Help new international students with guidance and translating documents...

Benefits

- Get to know other international students – make new friends
- Be able to organize your own event or country night
- Be part of the excursions to different destinations – travel for free as an official helper
- Fun team events
- Shape the international student community in Magdeburg

COME AND ASK US FOR DETAILS!
Thank you for your attention!

QUESTIONS?

Ask now, send an email or come to the office hours of IKUS at the InterKultiTreff (IKT), Dormitory/WH 9

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